

Southwest Hockey Association - Coach Reimbursement Form 2024 - 2025

Coach Name			
Coach Email			
Place an 'X'	Parent Coach		Non-Parent Coach
ROSTERED Team(s)			
Address/Postal Code			

Criteria for 100% Reimbursement:

1	VALID Police Information Check on file	5	Certifications dated for the <u>current season</u>
2	Rostered to a Hockey Canada Official Roster	6	They are <u>required</u> certification(s) for the division(s) you are coaching in
3	2-Part Certifications are <u>BOTH</u> completed	7	Reimbursement submitted between: November 1, 2024 and March 15, 2025
4	ONE (1) form per Coach, per season	8	Proof of Payment / Receipt(s) included

If above criteria HAS BEEN MET, the submission process is as follows:

- 1) Scan this completed Reimbursement Form and receipts to: admin@southwesthockey.ca
- 2) Approved submissions received between the 1st & the 20th can anticipate reimbursement on the 15th **of the following month**. *Submissions outside these dates, may be extended by a month.*
- 3) Coaches will be notified when their reimbursement is ready. Pick up will be at Cardel Guest Services.
- 4) Cheques not picked up by **April 15, 2025** may be returned to Southwest Hockey, and cancelled.

A VALID PIC is on file with SW Hockey? Yes _____ No _____

NOTE: No cost to submit a PIC, if the approved Association process is followed.

Eligible Certifications			Date Completed	Receipt Included	Certification Cost
N/A	Online	Respect in Sport – Activity Leader			\$31.50
N/A	Online	Hockey Canada Safety Program – Level 1			\$49.35
Part 1	Online	Hockey Canada Coach 1			\$34.65
Part 2	In-Person	Hockey Alberta – Coach 1 Intro to Hockey			\$142.80
Part 1	Online	Hockey Canada Coach 2			\$34.65
Part 2	In-Person	Hockey Alberta – Coach 2 Minor Leagues Clinic			\$142.80
Part 1	Online	Hockey Canada Skills - Checking			\$23.10
Part 2	In-Person	Hockey Alberta – Intro to Principles of Checking			\$126.00
Hockey Calgary Leadership Day Coach Edition (<i>attendance to be confirmed</i>)					
Total Requested Amount for Reimbursement:				\$	

Subject to approval. Partial certifications are NOT reimbursed. Incomplete forms may not be processed

I acknowledge the above reimbursement process in order for my submission to be considered;

Coach Signature: _____ **Date:** _____

