

Southwest Hockey Association Affiliation Guidelines 2024 - 2025



GENERAL

The Affiliation Process follows [Hockey Calgary \(HCAL\) Rules and Regulations](#). Coaches, and members are encouraged to review these guidelines to ensure proper procedures are followed. Teams are **NOT** permitted to affiliate participants from any team they want, and **MUST** follow the affiliation guidelines as per HCAL.

After the Affiliation Process has been completed, and affiliates are listed on the Official Team Roster, the Association will notify Head Coaches / Managers, and then affiliates can be used immediately.

Affiliate families are NOT to be contacted directly until permission obtained from their Head Coach.

BODY CHECKING TEAM'S

Participants affiliated from a Non-Body Checking to a Body-Checking team have already received parental approval if they are added to your teams' roster. The Association has also verified that they have participated in a checking clinic.

AFFILIATION FLOW CHART

The following chart is for **ILLUSTRATIVE PURPOSES ONLY**, and demonstrates the general connection between teams. Affiliations will always follow the current Hockey Calgary Rules & Regulations.

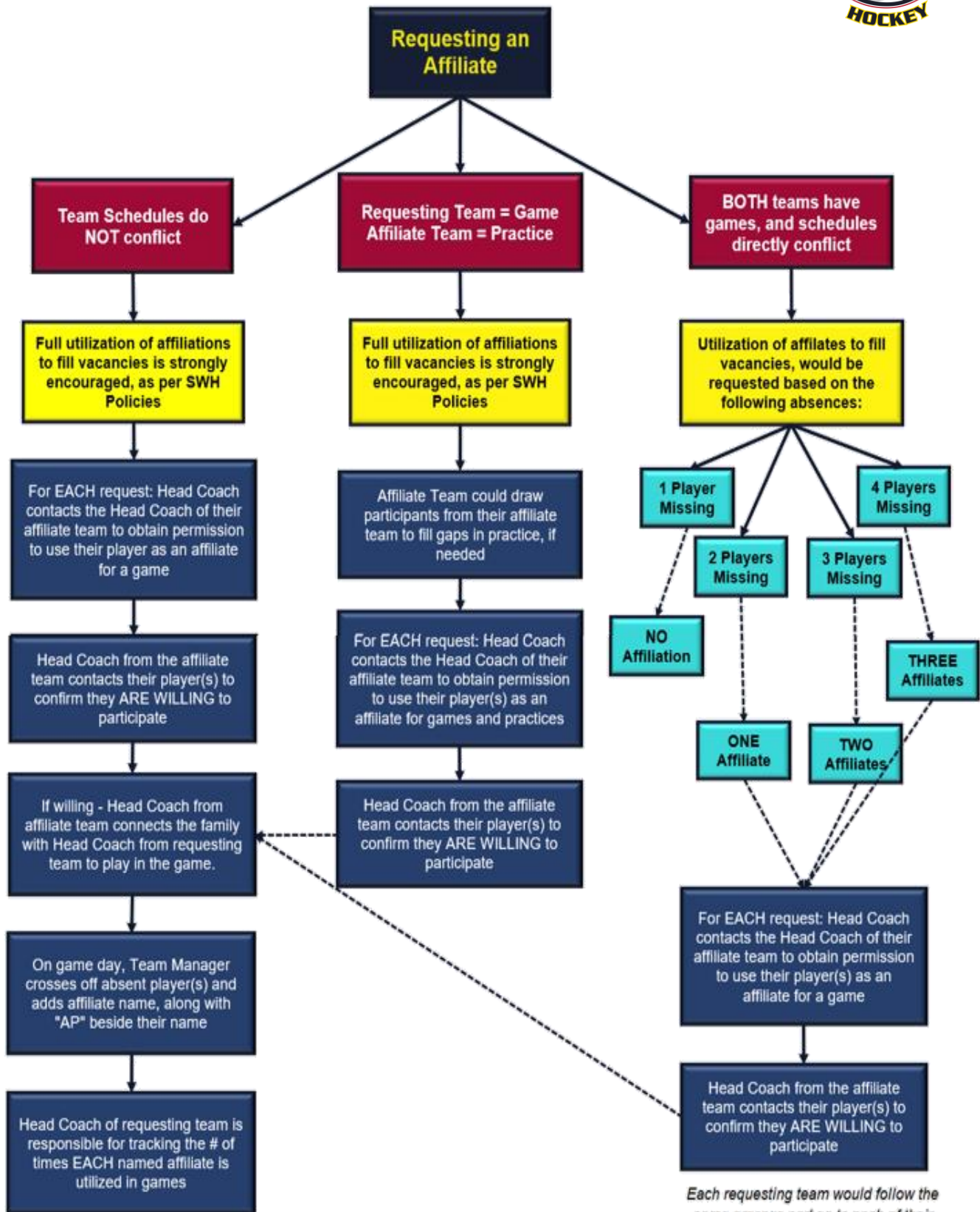
U18				
BC - TIER 1				
BC - TIER 2	U15			
BC - TIER 3	BC - TIER 1			
NBC - TIER 1	BC - TIER 2	U13		
NBC - TIER 2	BC - TIER 3	TIER 1	U11	
	NBC - TIER 1	TIER 2	AA	
NBC - TIER 3	NBC - TIER 2	TIER 3	TIER 1	U9
	NBC - TIER 3	TIER 4	TIER 2	TIER 1
	NBC - TIER 4	TIER 5	TIER 3	TIER 2
		TIER 6	TIER 4	TIER 3
			TIER 5	TIER 4

AFFILIATION GAME LIMITS

Game limits will follow [Hockey Calgary Rules and Regulations](#). These may be updated each season; therefore, members are encouraged to review the Hockey Calgary Rules & Regulations for accuracy.

IMPORTANT → If an affiliate goes over the MAX allowable games; the affiliate becomes an ineligible participant for **BOTH** their primary registered team **AND** the affiliated team.

Affiliation Communication Tree



Each requesting team would follow the same process and go to each of their affiliate teams to call players up.

If utilizing the Substitute Goaltender Procedures – Hockey Calgary Governor approval IS REQUIRED. See below.

HOW DO I FIGURE OUT MY AFFILIATES?



- 1) **Locate your team in the Affiliation Flow Chart above.**
- 2) **Review the birth year** of the affiliate(s) in your roster.
- 3) **Same birth year** as your Age Division, contact the Head Coach in the tier below your team, within the SAME Age Division.
- 4) **Younger birth year** than your Age Division, you would contact the Head Coach in the YOUNGER Age Division, to the right of your team in the Affiliation Flow Chart.
- 5) Head Coach emails have been provided in the Shared Google Doc that was sent to all SWH Head Coaches (from the SWH Administrator) so they can contact their affiliate team(s).

2024 / 2025 Example: Utilizing the Affiliation Flow Chart above; if you are the Head Coach for U13 Tier 4, with affiliate birth years on your Official Team Roster of: 2012, 2013, 2014, 2015.

- ❖ For the 2012 / 2013 you would contact the Head Coach of U13 Tier 5.
- ❖ For the 2014 / 2015 you would contact the Head Coach of U11 Tier 2.

SUBSTITUTE GOALTENDER PROCEDURES

Head Coaches must contact their affiliate goalies first. If your affiliated goalies are not available, there is a Hockey Calgary Substitute Goaltender Procedure that can be initiated with your Hockey Calgary Governor and/or League Chair.

Permission MUST be obtained prior to use, and only Hockey Calgary Governor's can approve the Substitute Goaltender Procedures. To locate your HCAL Governor / League Chair: [CLICK HERE](#)

GAME SHEET NOTATIONS

When the requesting team uses an affiliate participant, **they must cross off the participant(s) that are missing, then add the Affiliate participant name and indicate ('AP')** beside their name on the official game sheet. If using 'game stickers' --- **you must do this on each copy** of the game sheet.

ADDITIONAL AFFILIATES

If a Head Coach thinks they will require more affiliated participants than what is listed on their Official Team Roster, contact the [Director of Coaches](#) to discuss and determine if additional affiliates can be added.

NOTE: Additional affiliates will only be added once per month. **If a Head Coach would like to request more affiliates, they MUST contact the Director of Coaches** by the following dates. If a Head Coach misses a date, they need to wait until the next opportunity.

NOVEMBER 15

DECEMBER 16

JANUARY 7

QUESTIONS OR CLARIFICATIONS

Please contact: Director of Coaches: coaches@southwesthockey.ca or your [Hockey Calgary League Chair](#).