

Southwest Hockey Association - Coach Reimbursement Form 2024 - 2025

| | | | |
|---------------------|--------------|--|------------------|
| Coach Name | | | |
| Coach Email | | | |
| Place an 'X' | Parent Coach | | Non-Parent Coach |
| Current Team(s) | | | |
| Address/Postal Code | | | |

Criteria for 100% Reimbursement:

| | | | |
|---|---|---|---|
| 1 | VALID Police Information Check on file | 5 | Certifications dated for the <u>current season</u> |
| 2 | Rostered to a Hockey Canada Official Roster | 6 | They are <u>required</u> certification(s) for the division(s) you are coaching in |
| 3 | 2-Part Certifications are <u>BOTH</u> completed | 7 | Reimbursement submitted between: November 1, 2024 and March 15, 2025 |
| 4 | ONE (1) form per Coach, per season | 8 | Proof of Payment / Receipt(s) included |

If above criteria HAS BEEN MET, the submission process is as follows:

- 1) Scan this completed Reimbursement Form and receipts to: admin@southwesthockey.ca
- 2) Approved submissions received between the 1st & the 20th can anticipate reimbursement on the 15th **of the following month**. *Submissions outside these dates, may be extended by a month.*
- 3) Coaches will be notified when their reimbursement is ready. Pick up will be at Cardel Guest Services.
- 4) Cheques not picked up by **April 15, 2025** may be returned to Southwest Hockey, and cancelled.

A VALID PIC is on file with SW Hockey? **Yes** _____ **No** _____

NOTE: No cost to submit a PIC, if the approved Association process is followed.

| Eligible Certifications | | | Date Completed | Receipt Included | Certification Cost |
|---|-----------|--|----------------|------------------|--------------------|
| N/A | Online | Respect in Sport – Activity Leader | | | \$31.50 |
| N/A | Online | Hockey Canada Safety Program – Level 1 | | | \$49.35 |
| Part 1 | Online | Hockey Canada Coach 1 (U7 & U9) | | | \$34.65 |
| Part 2 | In-Person | HA – Coach 1 Intro to Hockey (U7 & U9) | | | \$142.80 |
| Part 1 | Online | Hockey Canada Coach 2 (U11-U18) | | | \$34.65 |
| Part 2 | In-Person | HA – Coach 2 Minor Leagues Clinic (U11-U18) | | | \$142.80 |
| Part 1 | Online | Hockey Canada Skills – Checking (U11-U18) | | | \$23.10 |
| Part 2 | In-Person | HA – Intro to Principles of Checking (U11-U18) | | | \$126.00 |
| Hockey Calgary Leadership Day Coach Edition (<i>attendance to be confirmed</i>) | | | | | |
| Total Requested Amount for Reimbursement: | | | | | \$ |

Subject to approval. Partial certifications are NOT reimbursed. Incomplete forms may not be processed

I acknowledge the above reimbursement process in order for my submission to be considered;

Coach Signature: _____ **Date:** _____

