



WELCOME TABLE VOLUNTEERS

The Welcome Table position may be available at various events throughout the season; such as SW hosted Camps, the Cougars Classic 3-on-3, fundraising events, evaluations and social events.

Welcome Table Volunteers MUST be able to clearly and effectively communicate general procedures and other important information to the member(s) when they are performing these duties; to help ensure a smooth process.

Multiple volunteers are required to assist with this task. Duties of the Welcome Table Volunteers include, but are not limited to:

- Reports to the Director of Volunteers.
- Assisting with set up of the event.
- Greet members and help answer questions.
- Report concerns to the Director of Volunteers.
- Collection of required items; depending on the event.
- Check in participants accordingly; depending on the event.
- Any other tasks as required, as determined by the event.
- Volunteers are required to report to their Lead, or the Director/Assistant Director of Volunteers to ensure their attendance is accounted for.
- **Timely response:** To queries, and/or request(s) for support should issues arise.
- **Volunteer Bond Category – Signing up is required. Refer to Approved Opportunity Sheet located on the SWH website, as well as Signup.com for applicable credits.**