

Southwest Hockey Association Affiliation Guidelines 2023 - 2024



GENERAL

The affiliation process will follow the Hockey Calgary (HCAL) Rules and Regulations. Coaches, and members are encouraged to review these guidelines to ensure proper procedures are followed. Teams are **NOT** permitted to affiliate participants from just any team, and **MUST** follow the affiliation guidelines as per HCAL.

Affiliate use happens **AFTER** an affiliate has been added to the Official Hockey Canada Roster, **by the SW Hockey Registrar – NO EXCEPTIONS!** Once completed you will see the participant's name through your HCAL login, and the team is cleared to then use the affiliate participant.

Hockey Calgary Rules & Regulations: <https://www.hockeycalgary.ca/operations/regulations-and-bylaws>

BODY CHECKING TEAMS

Participants affiliated from a Non-Body Checking to a Body-Checking team have already received parental approval if they are added to your teams' roster. The Association has also verified that they have participated in a checking clinic.

AFFILIATION FLOW CHART

The following chart is for **ILLUSTRATIVE PURPOSES ONLY**, and demonstrates the general connection between teams. Affiliations will always follow the current Rules & Regulations.

U18				
BC - TIER 1				
BC - TIER 2	U15			
BC - TIER 3	BC - TIER 1			
NBC - TIER 1	BC - TIER 2	U13		
NBC - TIER 2	BC - TIER 3	TIER 1	U11	
NBC - TIER 3	NBC - TIER 1	TIER 2	HADP	
	NBC - TIER 2	TIER 3	TIER 1	U9
	NBC - TIER 3	TIER 4	TIER 2	TIER 1
	NBC - TIER 4	TIER 5	TIER 3	TIER 2
		TIER 6	TIER 4	TIER 3
			TIER 5	TIER 4

TEAM REQUESTING AN AFFILIATE

Affiliates can NOT replace participants who are serving suspensions, and Coaches can **NOT** call up an Affiliate to replace any 'released participant(s)' listed on your roster.

Head Coach of higher-level team **MUST** contact the Head Coach of the affiliate's regular team to obtain permission to use their participant as an affiliate for all practices and games. When requesting the use of affiliates, the Association expects ALL COACHES to cooperate, to ensure the affiliation process can be FULLY utilized.

Affiliate participants are NOT to be contacted directly until permission obtained from their Head Coach.

There must also be confirmation that the affiliate **IS WILLING** to participate.

AFFILIATION GAME LIMITS

Game limits will follow Hockey Calgary Rules and Regulations. These may be updated each season; therefore, members are encouraged to review the Hockey Calgary Rules & Regulations for accuracy. The link was provided above, in the 'General' section. **IMPORTANT** → If an affiliate goes over the MAX allowable games; the affiliate becomes ineligible for **BOTH** their primary registered team **AND** the affiliated team.

TEAM SCHEDULES & PROCESS TO REQUEST USE OF AFFILIATE

Southwest Hockey has established a policy to address how the affiliation regulations will be interpreted; specifically, **when the schedules of the higher tiered team and lower tiered team's conflict.**

Scenario	Affiliate Usage
Team schedules do not conflict	Full utilization of affiliations to fill vacancies is recommended.
'Lower Tier' Team – Practicing 'Higher Tier' Team - Game	Full utilization of affiliations to fill vacancies is recommended. With the 'lower tiered' team drawing participants from their affiliate list to fill gaps in their practice, if needed.
BOTH Teams have games, and the schedule directly conflicts	When there is a game schedule conflict, the following will apply: <ul style="list-style-type: none">- 1 Participant Missing – NO affiliation permitted.- 2 Participants Missing – ONE affiliate permitted.- 3 Participants Missing – TWO affiliates permitted.- 4 Participants Missing – THREE affiliates permitted The 'lower tiered' team can then utilize this same process, and go to their affiliate team to have spots covered on their team.

SUBSTITUTE (Emergency) GOALTENDER RULE

If a team requires a 'Substitute Goaltender', in an 'emergency' situation; Hockey Calgary may allow – during any scheduled exhibition, league, tournament or provincial game; the use of a goaltender from another hockey team of an equal or lower division or category; if medical evidence or extenuating circumstances as determined by the HCAL Age Category Governor, show that a replacement goaltender is required by the hockey team concerned. **Permission MUST be obtained from your HCAL Governor PRIOR to proceeding.**

GAME SHEET NOTATIONS

When a higher tiered team uses an affiliate participant, **they must indicate ('AP')** after the participants' name on the official game sheet. If using 'game stickers' --- **you must write 'AP' on each copy** of the game sheet.

ADDITIONAL AFFILIATES

If Coaches believe they will require more affiliated participants than what is listed on their roster, contact the Director of Coaches to discuss: coaches@southwesthockey.ca **NOTE:** There is a deadline for adding affiliates to the Official Roster. Therefore, depending on when the request is received, and the reasoning(s) will determine if additional affiliates can be added.

QUESTIONS?

If you have further questions, or require additional clarifications, please contact:

1. Director of Coaches: coaches@southwesthockey.ca OR
2. Your Hockey Calgary League Chair: <https://www.hockeycalgary.ca/stream/page/stream/community-council/page/contacts>