



# EXHIBITION GAME - GUIDANCE

## Pre-Game

Ice Rented or Practice ice secured →	Date & Time:
<b>Exhibition Sanction Approval →</b>	<b>Through Hockey Calgary website</b>
Confirmed Date / Time Communicated →	To Invited Team AND the SW Team
Ice Paid For ( <i>if applicable</i> ) →	Cheque #:
Referee/Officials confirmed →	Email on Hand:
Referee/Officials Payment (CRRC Rates) →	Confirm <b>CASH PER</b> Official, for Exhibition game
Time Keeping / Score Keeping →	Names:

Notes:

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## Game Day

Dressing Rooms checked & secure →	Keys on hand
Dressing Room supervision →	Coaches & Assistant Coaches monitoring
Monitor conduct of players & parents →	Address behaviour unbecoming
Game Sheet filled out & signed by coaches →	Sheet put into the Time Keeping box
Time Keepers/Score Keepers ready →	15 minutes prior to puck drop
Confirm Time Keeping / Score Keeping →	Names:
Music could be played →	Cords/appropriate music provided by the team
Pay the Officials → <b>BEFORE</b> start of the Game	<b>Separate CASH payments per each Official</b>

Notes:

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## Post Game

Game Sheet SIGNED by all Officials →	Must be legible for game sheet entry online (HCal)
Game Sheet name PRINTED by Time Keeper →	Must be legible for game sheet entry online (HCal)
Game Sheet name PRINTED by Score Keeper →	Must be legible for game sheet entry online (HCal)
Game Sheet entered online to Hockey Calgary →	<b>**Suspensions also reported**</b> <i>If applicable</i>
Copy of Game sheet to visiting team →	Refer to distribution noted on game sheet
Dressing Room left in good/clean condition →	Any damages to be reported immediately

Notes:

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