



# CASINO INFORMATION

The successful running of the Casino is very important for our Association in order to continue to provide high quality programming; while keeping fees as low as possible. We very much rely on our volunteers to fill these positions to ensure our casino is successful, and that we can continue hosting Casinos in the future.

<b>Dates</b>	October 24 <sup>th</sup> , and October 25 <sup>th</sup>
<b>Location</b>	Deerfoot Inn & Casino (11500 35 St. SE)
<b>Hours of Operation:</b>	12:00pm to 3:00am
<b>Volunteers</b>	Meal is provided.
	Free Parking on-site. No designated parking for volunteers.
	Not permitted to play at the Casino during the 2-day period.
	Not permitted to consume alcohol while volunteering.

## Volunteer Bond Credit

- **1 Shift = Full Bond (4 – Credits)**
  - These shifts include the following positions:
    - General Manager, Cashier, Chip Runner, Banker & Count Room
- **Backup Position = 1 Credit**
  - If called to volunteer, and the shift IS fulfilled by the member on the Backup list, then full bond is credited.
  - If the member signs up for a Backup position, and is not called, then 1-credit will be applied to their Volunteer Bond.
  - If the member is called upon to volunteer, and they DECLINE the shift – NO credits will be received.
  - **IMPORTANT:** Please do not sign up for a Backup Position unless you are able to cover the assigned shift, if you are called upon. These positions are important in our ability to respond to 'emergency-type' situations, and maintain a successful event.

## Volunteer Cancellations

**AGLC Fundraisers are an essential source of revenue for the Association, and risking insufficient volunteer staffing can jeopardize the standing SW Hockey has with AGLC.**

**Therefore → As per the SW Hockey Policies & Procedures, Section 15.14:**

- Members **MUST** notify the Assistant Director of Fundraising a **MINIMUM of 7-days PRIOR** to the shift that is being cancelled. No credit will be provided.
- If a member cancels **with LESS THAN 7-days' notice**, the member who cancels **will have their Volunteer Bond Fee applied to their member account**; regardless of the family's current or upcoming volunteer positions. There will also be no refund or credit next season.



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## Position Descriptions

### **General Manager**

- Works with, and is supported by the Casino Advisor.
- Ensures sufficient number of volunteers for the day; and contacts the Director and Assistant Director of Fundraising if there is a NO SHOW.
- Responsible for ensuring cheques are available to pay expenses; at the beginning of the first day.
- Substitutes in volunteer positions on their breaks, or 'emergencies'.

### **Banker**

- Controls Cashier's cage floats of chips and cash.
- Keeps track of all cash / chip transfers.

### **Cashier**

- Cashes in chips for players and makes changes.

### **Chip Runner**

- Courier for chip orders from casino games.

### **Count Room Supervisor**

- Works with Advisor in recording cash counts, and game wins / losses.

### **Count Room Staff**

- Sorts, counts and verifies all cash from game drop boxes.