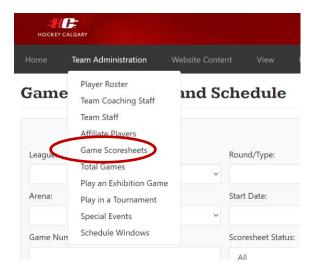
Entering Hockey Calgary Game Sheets

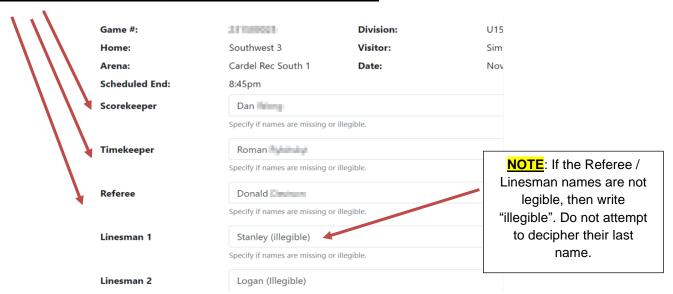
Click on Team Administration -> Game Scoresheets



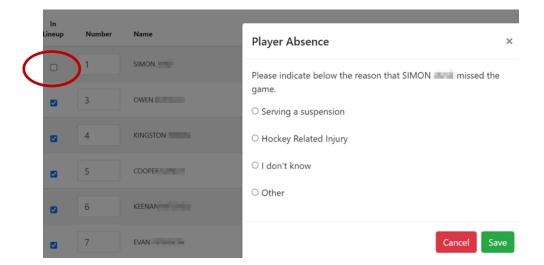
Scroll down to find the game:



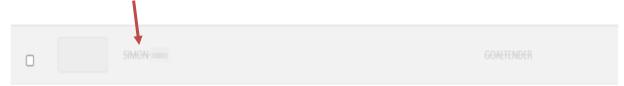
Enter Scorekeeper, Timekeeper and Referee and Linesmen



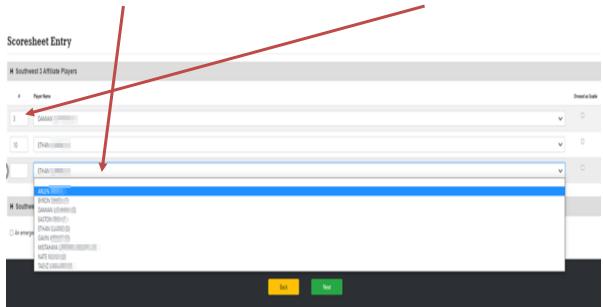
Uncheck any players who were absent and click why they were missing.



They will show crossed off once you hit save:



Choose any affiliates from the drop down, and indicate what jersey # they wore



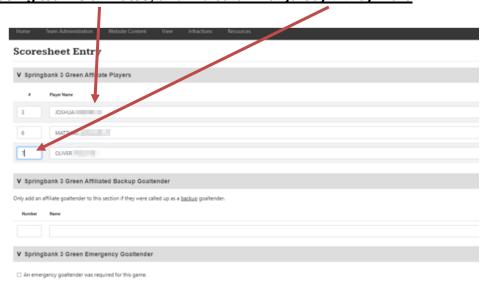
Uncheck any bench staff who were missing



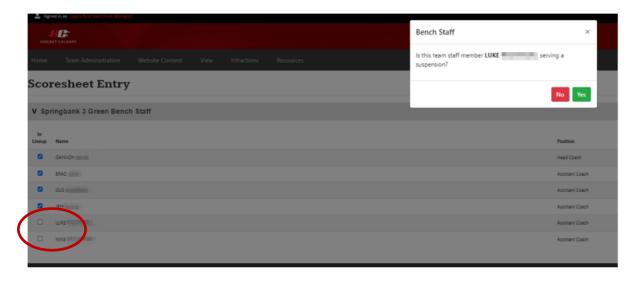
Uncheck any team members who were missing from the opposing team



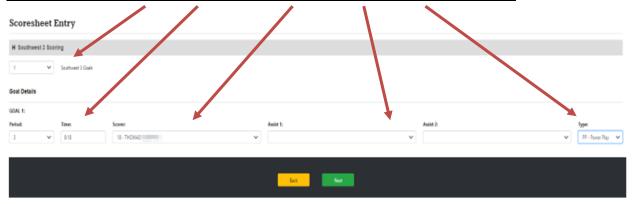
Choose opposing team's affiliates, and indicate what jersey # they wore



Uncheck Opposing team's missing coaches and state whether they are suspended

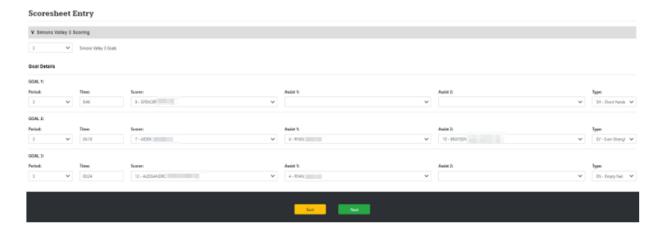


Enter number of goals, time of goal, who scored / assisted, and goal type

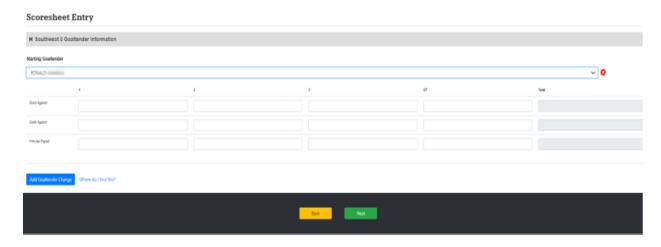


NOTE: Scorers and assists MUST BE entered according to what the Referee reports for the game sheet recording. Changes are NOT permitted.

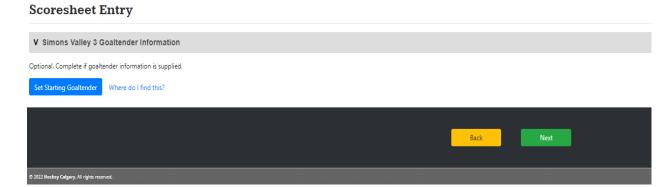
Enter Opposing teams' goals



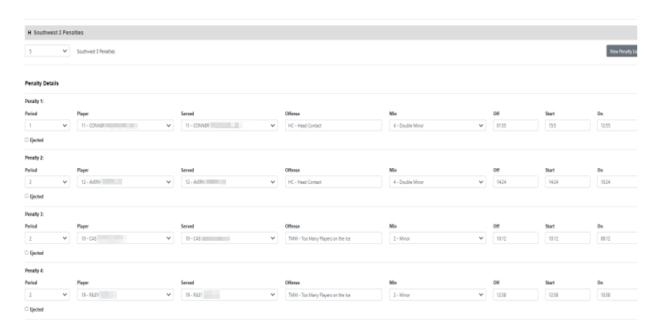
Enter Goaltender information



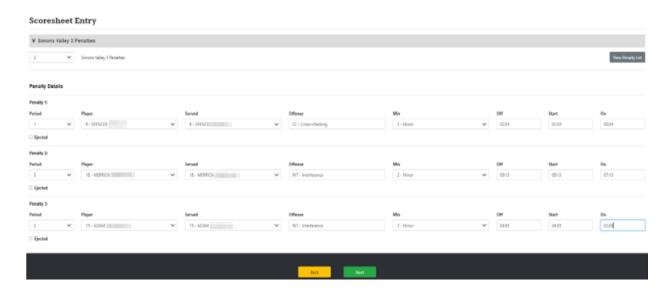
Enter Opposing team's goaltender if supplied



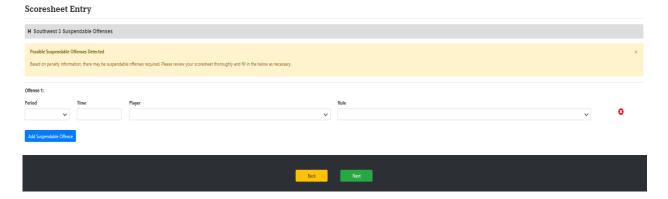
Enter all Penalty Details:



Enter Opposing team's penalty information



Enter any suspendable offenses; if applicable



Enter any Referee notes (WORD FOR WORD) in the section, click next

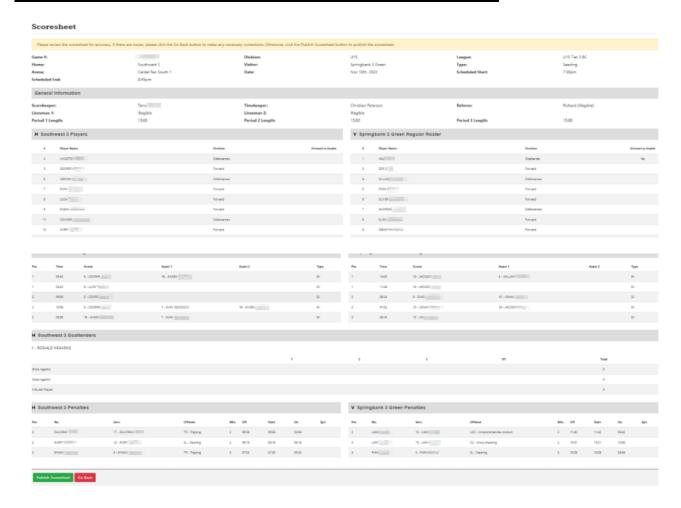
Referee Notes

Enter Referee summary remarks here, word for word

Enter Referee summary remarks here, word for word

Eack Next

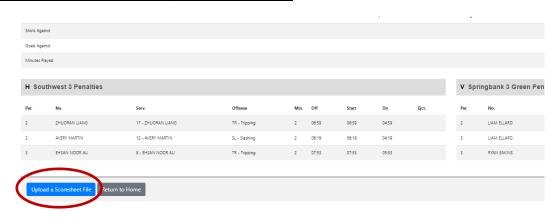
Give the scoresheet one last check before hitting publish scoresheet.



You will receive confirmation that it was published successfully



Scroll to the bottom and click upload scoresheet.

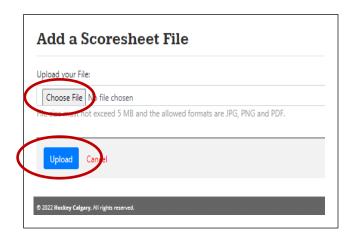


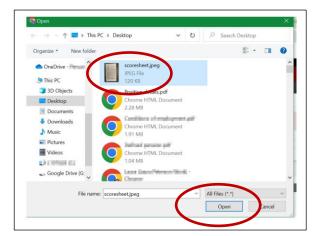
Click "add a scoresheet file".



Attach a picture of the scoresheet from your computer.

- **NOTE**: Photo must be saved to your computer in order to upload.





Validate by the time stamp that your file was uploaded.

Alternatively, you can take the photo on your phone and once you publish the scorecard, go back to **Team Administration** → **Game Scoresheet** directly from your phone.



Upload a photo of the scoresheet

